

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
MINUTES OF REGULAR COUNCIL MEETING – MARCH 21, 2022 at 7:00 P.M.  
CLOSED SESSION TO FOLLOW OPEN SESSION  
VIA WEB CONFERENCING [https://www.youtube.com/watch?v=FUM\\_FS1z4IA](https://www.youtube.com/watch?v=FUM_FS1z4IA)**

**Members Present:**

**Mayor:** Andrew Lennox  
**Councillors:** Sherry Burke  
Lisa Hern  
Steve McCabe  
Dan Yake

**Staff Present:**

<b>Chief Administrative Officer:</b>	<b>Michael Givens</b>
<b>Director of Legislative Services/Clerk:</b>	<b>Karren Wallace</b>
<b>Deputy Clerk:</b>	<b>Catherine Conrad</b>
<b>Director of Operations:</b>	<b>Matthew Aston</b>
<b>Manager of Transportation Services:</b>	<b>Dale Clark</b>
<b>Manager of Environment and Development Services:</b>	<b>Corey Schmidt</b>
<b>Community Recreation Coordinator:</b>	<b>Mandy Jones</b>
<b>Manager of Recreation Services:</b>	<b>Tom Bowden</b>
<b>Human Resources Manager:</b>	<b>Amy Tollefson</b>
<b>Economic Development Officer:</b>	<b>Dale Small</b>
<b>Chief Building Official:</b>	<b>Darren Jones</b>
<b>Director of Fire Services:</b>	<b>Chris Harrow</b>
<b>Planner:</b>	<b>Matthieu Daoust</b>

### **CALLING TO ORDER**

Mayor Lennox called the meeting to order.

### **ADOPTION OF THE AGENDA**

RESOLUTION: 2022-089

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Agenda for the March 21, 2022 Regular Meeting of Council be accepted and passed.

CARRIED

### **DISCLOSURE OF PECUNIARY INTEREST**

No pecuniary interest disclosed.

### **COUNTY COUNCIL UPDATE**

Steve O'Neill, County of Wellington Councillor, Ward 4

At the March Roads Committee meeting the Committee passed recommendations for a bylaw to be drafted allowing off road vehicles to be driven on county roads; and setting up nine community safety zones on County Roads. One of the recommended zones is on Sligo Road in front of Wellington Heights Secondary School. Both recommendations will be brought to the March County Council meeting for adoption.

Implementation of permitting ORV's on County roads is expected in the first half of 2022.

Leaf and yard waste monthly pickup will begin in April running through to the month of November. This year October and November will have two pickups instead of one. Two pickups in those months are scheduled due to the high volume of material being put out for collection. In 2021 it was taking more than the scheduled week to get all the material collected. Leaf and yard waste is collected in 56 designated urban areas county wide.

In November 2021 an Institutional, Commercial and Industrial organic waste pilot program was implemented. This is in addition to regular weekly residential green bin pickup and is scheduled to run through until June 2022. In its first two months 51 tonnes of food waste was diverted from landfill and 4.5 tonnes of edible food went to local food security organizations. Local participants include Mount Forest Foodland, Arthur Foodland, and two county housing units in Arthur on Frederick and Edward Streets. Currently the program is mostly set up along the Highway 6 corridor and includes participants in the city of Guelph. This program has gotten off to a great start and will hopefully continue and expand. There is no cost to participate in the pilot program.

A notice of motion was approved by Council in February asking staff to look into the possibility of having automated speed enforcement set up in community safety zones on County roads. Speeding on County roads that run through some of our hamlets is certainly one of the more common complaints received from residents. The OPP use Black Cat speed monitoring devices to check areas of concern and to see if extra enforcement is needed in those areas. These areas of concern are identified through resident complaints or places that officers are aware of problems. As an example, in Alma on County Road 17, the east/west route, and County Road 7, the north/south route, monitoring shows 85% of traffic is passing through at over 65km/hr, in a 50km/hr zone. The Black Cat data helps the OPP concentrate enforcement in areas that are shown to have a high number of speeders. Alma is not included in one of the 9 community safety zones.

County meetings have gone back to in person as of March. As of April 1st masks will not be required to attend meetings.

**RECESS TO MOVE INTO PUBLIC MEETING**

RESOLUTION: 2022-090

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North recess the March 21, 2022 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act: 7:07

- Richard and Grace Gingrich, Minor Variance

CARRIED

## RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2022-091

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North resume the March 21, 2022 Regular Meeting of Council at 7:15 p.m.

CARRIED

## DEPUTATION

1. Joel Officer, Officer's Auto Care Inc., 210 Industrial Drive, Mount Forest
  - Lot Line Adjustment

Mr. Officer appeared before Council to request a lot line adjustment to move the property line away from the former rail trail and closer to the building. The rail trail would be turned over to the municipality.

Council reviewed the process noting if the Township agrees, the land is deeded to the Township, exempt from the legislative consent process.

## ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Regular Meeting of Council, March 7, 2022

RESOLUTION: 2022-092

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the minutes of the Regular Meeting of Council held on March 7, 2022 be adopted as circulated.

CARRIED

## BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

No business arising from previous meetings

## IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1b, 1c, 3a, 6a, 6d, 7b

## ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2022-093

Moved: Councillor Burke

Seconded: Councillor Yake

THAT all items listed under Items for Consideration on the March 21, 2022 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest District Chamber of Commerce meeting held on February 15<sup>th</sup>, 2022 and the January 31, 2022 Financial Report.

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-011 being a report on Consent Application (Easement) B15-22 known as Part Lots 2 & 3, Concession 4 in the former Township of Arthur.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B15-22 as presented.

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2022-04 being the Building Permit Review for the period ending February 28<sup>th</sup>, 2022.

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2022-010 being a Growth Plan, Housing & Development update; AND FURTHER that Council supports the staff recommendation to hold a Growth, Housing & Development Public Information Session on Wednesday April 13<sup>th</sup>.

THAT the Council of the Corporation of the Township of Wellington North receive for information Report EDO 2022-011 being a report on the Local Labour Market and the Western Ontario Warden Caucus (WOWC) Workforce Development Strategy.

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated March 14, 2022

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2022-012 being a report on the award of the Township's 2022 operations truck tender;

AND FURTHER THAT Council award Part B of RFT 2022-004 to Arthur Chrysler Dodge Jeep at a cost of \$50,745.00 plus applicable taxes;

AND FURTHER THAT Council direct staff to increase the budget associated with Part B of this tender project by \$7,000.00 to fund this purchase;

AND FURTHER THAT Council direct the additional \$7,000.00 be funded from the Waterworks Reserve Fund;

AND FURTHER THAT Council award Part C of RFT 2022-004 to Arthur Chrysler Dodge Jeep at a cost of \$61,851 plus applicable taxes;

AND FURTHER THAT Council authorize the Director of Operations or their designate to sign any necessary agreements with the successful bidders to execute this project.

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2022-013 being a report on the award of the Campbell DeVore playground;

AND FURTHER THAT Council award the replacement of the Campbell DeVore playground to Park N Water Ltd at a project cost of \$140,989.18 plus applicable taxes;

AND FURTHER THAT Council authorize the Director of Operations or their designate to sign any necessary agreements with the successful bidders to execute this project.

THAT the Council of the Corporation of the Township of Wellington North receive the Township of Southgate, Notice of Virtual Public Meeting concerning a proposed New Official Plan.

THAT the Council of the Corporation of the Township of Wellington North receive the correspondence from Mary I. McIntee, dated March 2, 2022, regarding the intersection of Main Street and King Street, Mount Forest.

CARRIED

**CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION**

RESOLUTION: 2022-094

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur 150 Committee March 2, 2022 and March 8, 2022 meetings.

CARRIED

RESOLUTION: 2022-095

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Business Improvement Association meeting held on March 8, 2022.

CARRIED

RESOLUTION: 2022-096

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2022-03 being a report on the award of the Township's 2022 Building Department pick-up truck tender;

AND FURTHER THAT Council direct staff to increase the budget associated with the purchase of a pick-up truck for the Building Department by an additional \$5,745.00 being funded from the Building Permit Reserve Fund (\$290,400);

AND FURTHER THAT Council award Part A of RFT 2022-004 to Arthur Chrysler Dodge Jeep at a cost of \$50,745.00 plus applicable taxes.

CARRIED

RESOLUTION: 2022-097

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Amended Report OPS 2022-010 being a report on the award of the Township's 2022 Asphalt Program;

AND FURTHER THAT Council award Parts D, E, F, G, H, I and provisional items of RFT 2022-001 (Township's 2022 asphalt program) to The Murray Group Limited at a project cost of \$219,585;

AND FURTHER THAT Council direct staff to utilize any additional budget dollars from the asphalt program to fund the Queen Street East Connecting Link project;

AND FURTHER THAT Council authorize the Director of Operations or their designate to sign any necessary agreements with the successful bidders to execute this project.  
CARRIED

RESOLUTION: 2022-098

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2022-014 being a report on the award of the Queen Street East Connecting Link Project;

AND FURTHER THAT Council award the request for tender to Cox Construction at a cost of \$3,632,365.46 plus applicable taxes;

AND FURTHER THAT Council direct staff increase the budget associated with this project by \$1,072,983.09;

AND FURTHER THAT Council approve utilization of the remaining asphalt program budget and Capital Infrastructure Reinvestment Reserve Funds, Waterwork Reserve Fund and unallocated 2022 Ontario Community Infrastructure Funds (OCIF) to fund the gap between approved budget and actual costs;

AND FURTHER THAT Council authorize the Mayor and Clerk to sign any necessary agreements with Cox Construction or the Ministry of Transportation to execute this project.

CARRIED

RESOLUTION: 2022-099

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Power Inc. Quarterly Newsletter, Quarter 4: October 1<sup>st</sup> to December 31<sup>st</sup>, 2021.

CARRIED

### **NOTICE OF MOTION**

Councillor Burke requested that a motion be brought to the April 11, 2022 Regular Council Meeting requesting a review of the Fleet Management Policy and branding of the Township fleet.

### **COMMUNITY GROUP MEETING PROGRAM REPORT**

Councillor Hern (Ward 3):

- Attended the Mount Forest Chamber of Commerce, Arthur Chamber of Commerce and Arthur BIA meetings
- Mount Forest Chamber of Commerce has been discussing the Fireworks Festival, and is working on the Mount Forest Guide, and is looking forward to the Easter Egg Hunt
- Arthur Chamber of Commerce and the Arthur BIA have some leads on a new administrator.
- Arthur BIA went through their work plan for 2022 and the Arthur 150

- Cultural Roundtable meeting scheduled for this week. There are some new people interested in joining the Cultural Roundtable.

Councillor McCabe (Ward 4):

- Attended the March 17th SVCA meeting

### **CLOSED MEETING SESSION**

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or be carried on by or on behalf of the municipality or local board

(b) personal matters about an identifiable individual, including municipal or local board employees;

RESOLUTION: 2022-100

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 8:02 p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or be carried on by or on behalf of the municipality or local board

(b) personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

#### 1. REPORTS

- OPS 2022-001 being a report on a request by the owner at 210 Industrial Drive for an easement on a portion of their property in favour of the Township for drainage and or trail rights
- Verbal Report, Chief Administrative Officer, personnel matter

#### 2. REVIEW OF CLOSED SESSION MINUTES

- February 22, 2022

#### 3. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2022-101

Moved: Councillor Yake

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 8:40 p.m.

CARRIED

RESOLUTION: 2022-102

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2022-001 being a report on a request by the owner at 210 Industrial Drive for transfer on a portion of their property in favour of the Township for drainage and or trail rights;

AND FURTHER THAT Council approve the confidential direction to staff.

CARRIED

RESOLUTION: 2022-103

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the verbal report from the Chief Administrative Officer regarding a personnel matter.

CARRIED

RESOLUTION: 2022-104

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the February 22, 2022 Council Meeting

CARRIED

#### **CONFIRMING BY-LAW**

RESOLUTION: 2022-105

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 037-22 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on March 21, 2022 be read a First, Second and Third time and enacted.

CARRIED

#### **ADJOURNMENT**

RESOLUTION: 2022-106

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Regular Council meeting of March 21, 2022 be adjourned at 8:42 p.m.

CARRIED

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**CLERK**

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**MAYOR**